



## Speaking Engagement Contract

Agape International Missions (AIM) is fighting the ground war on child sex trafficking with a holistic, Christ-centered approach and seeing remarkable results. Part of our strategy is equipping as many people as we can to make a difference with what they have, where they are at. Speaking engagements are one way we spread awareness and prompt action throughout the world.

In the contract below, \_\_\_\_\_ will be referred to as the "Organization" and \_\_\_\_\_ will be referred to as the "Speaker."

### Event

The following information represents the details of scheduling, location(s) and time(s) of the event(s). The Speaker acknowledges that schedules change during conferences and reasonable modifications may occur. The Organization agrees to provide the Speaker with as much advance notice to schedule and program changes as possible. Event information is as follows:

Location(s) \_\_\_\_\_  
Theme \_\_\_\_\_  
Date(s) \_\_\_\_\_  
Time(s) \_\_\_\_\_  
Approximate attendance \_\_\_\_\_  
AIM Speaker(s) \_\_\_\_\_

### Speaker Fees

A freewill/love offering must be taken for Agape International Mission (AIM) and/or a gift must be given directly from the Organization. Depending on how long the speaking engagement is and how far the Speaker must travel, a minimal amount will be expected to make the Speaker's trip impact the lives of those trapped in sex trafficking. A set amount will be agreed upon prior to the speaking engagement.

In addition, AIM will need a designated time to share project updates, available resources and ways to get involved, and any other promotional events/items.

### Additional Expenses

In addition to the Speaker's appearance fee, the Organization will also be responsible for all of the Speaker's expenses necessitated by his/her appearance at the event. Additional expenses may include:

- Ground Transportation (to/from departure airport and to/from arrival airport)
- Airfare (can include baggage fees, parking fees)

- Accommodations
- Meals and Incidental Expenses

### **Payment Terms**

Expenses associated with the Speaker's appearance (travel costs, etc) should be paid for before the event. Please send a stipend beforehand for expenses incurred while traveling. The agreed upon Speaker fee or Organization gift should be sent to Agape International Missions upon completion of speaking engagement. Offering money collected should be sent to Agape International Mission no later than thirty (30) days after speaking engagement.

Please make checks payable to : Agape International Missions

Please mail payment to the following address:

151 N. Sunrise Avenue, Suite 1006

Roseville, CA 95661

### **Donor Information**

If the speaking engagement is part of a fundraising event for the Organization, all donor information will be owned by the Organization and does not need to be shared with Agape International Missions. Donations made directly to Agape International Missions from individuals at the event will not be directly solicited by AIM.

### **Promotion**

The Organization is responsible for all promotion and advertising of the speaking engagement.

Agape International Missions will promote the speaking engagement/event to the demographically pertinent audience through certain channels of social media within a reasonable time frame. All promotion materials (copy, images, videos, links) must be provided by the Organization to AIM Communications Manager within a reasonable time frame in order to be added to the communication calendar.

### **Presentation/Equipment Needs (refer to *Event/Presentation Information Form* for more details)**

Please provide the following for AIM's Speaker during the presentation:

Post event product table

Necessary printed materials

### **Audio and Video Recording and Production**

Recording or video production of Speaker's presentation(s) is permitted under the following conditions:

- The Organization will provide the master copy and edited copy of the final product to our Speaker once duplicates are produced. If posted online, a URL will be provided for AIM's records.
- **Any videos/pictures used by the Speaker which were intended for viewing only by the attendees and not for publication are omitted.\***
- Recording or video is for the attendees as a bonus or promotional for AIM.
- With written authorization of the Speaker, the recording or video may be sold as a fundraiser within one year of the event with half proceeds of the sale going to AIM.
- Regardless of the proceeding conditions, all rights to production, content, and sale of the recording of video belong to the Speaker.

**Cancellation Policy**

If the Organization must cancel, please give reasonable compensation to AIM for lost opportunity to raise funds for the victims of sex trafficking.

**Fee**

Considering the location, amount of time, size of audience and necessary preparation for AIM's Speaker, the minimal compensation for this event is \$\_\_\_\_\_.

\_\_\_\_\_  
Signature of Speaker or his/her Representative

\_\_\_\_\_  
Signature of Representative from Organization

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date